

# CONNER HARRINGTON REPUBLICAN WOMEN BYLAWS

May, 2020

## ARTICLE I NAMES AND ADDRESSES

The name of the organization shall be Conner Harrington Republican Women. The address of the club shall be the address of the President.

## ARTICLE II OBJECTIVES

The objectives of the organization shall be:

To promote an informed electorate through political education.

To increase the effectiveness of women in the cause of good government through active political participation.

To facilitate cooperation among Republican Women's clubs.

To foster loyalty to the Republican Party and to promote its ideals.

To work for the election of Republican Party nominees.

## ARTICLE III POLICY

### Section 1.

The President and the Campaign Activities Vice President shall not publicly endorse any candidate for public office in contested Republican Primaries, Runoff Elections Special Elections and/or non-partisan elections when more than one Republican is in the race.

### Section 2.

Individual members of the organization, with the exception of the President and the Campaign Activities Vice President, may work for any candidate of their choice in a contested Republican Primary and/or Runoff but may not participate in the name of the organization.

### Section 3.

In the case of a contested Republican Primary and Runoff, if the President or the Campaign Activities Vice President is a candidate or her husband or a member of her family is a candidate, she shall be exempt from candidate endorsement rules provided that said endorsement is not in the name of the club.

### Section 4.

This organization shall not issue any statement or pass resolutions on controversial issues in the name of the club without first polling its members and obtaining a two-thirds vote of approval of the membership.

### Section 5.

An unbudgeted expenditure over \$500 must be discussed and approved by the Board. The unbudgeted expenditure must ALSO be approved by 2/3 majority in attendance at a General Meeting of the club. The motion for an unbudgeted expenditure may originate from the Board, or may originate from a 2/3 majority vote in a General Meeting.

### Section 6. Delivery of Records

All officers and all committee chairmen and vice chairmen shall deliver all records, files, passwords, social media administrative rights, and properties of the club to their successor before December 31 of the year in which she is retiring from office, or within 3 days of leaving the position if earlier than December 31, unless otherwise directed by the club President or Executive Committee. Failure to meet the deadlines may result in the termination of her membership by the club.

**Section 7. Registered PAC:**

This organization shall be registered with the Texas Ethics Commission as a Political Action Committee.

**Section 8. Lobbying:**

There shall be no lobbying with Legislators using the name of the Texas Federation of Republican Women by any federated local club or any individual member without the express permission of the Board of Directors of the Texas Federation of Republican Women

**ARTICLE IV MEMBERSHIP**

**Section 1.**

Any woman believing in the principles of the Republican Party and intending to support its candidates is eligible for membership in Conner Harrington Republican Women.

**Section 2.**

This organization shall be a member of the Texas Federation of Republican Women (TFRW) and the National Federation of Republican Women (NFRW).

**Section 3.**

A Primary Member is a woman who meets the eligibility requirements of this organization and pays the annual dues. She shall be a registered voter. She shall enjoy full privileges of membership. This is the only TFRW club in which she may hold office, or for which she may be counted for the purpose of delegate representation for TFRW and NFRW.

**Section 4.**

To be eligible to vote in club elections, a member must have paid her dues at least 30 days prior to the election and must have attended at least one meeting.

**Section 5.**

A Republican Woman who is a primary member of a federated Republican Women's club and who wishes to support Conner Harrington Republican Women may be eligible for Associate Membership upon payment of required dues. She may attend meetings but cannot make motions, have a voice or vote, be on a committee, hold office or be counted for the purpose of determining the number of delegates to National or State Federation meetings or conventions. As an Associate Member she does not become a member of TFRW or NFRW.

**Section 6.**

Republican Men may be eligible for Associate Membership upon payment of required dues. They may attend meetings but cannot make a motion, have a voice or vote, be on committees except for the Finance Review Committee, hold office, or be counted for the purpose of determining the number of delegates to the TFRW or NFRW meetings or conventions. As Associate Members, they do not become members of TFRW or NFRW

**Section 7.**

The membership list of Conner Harrington Republican Women shall not be sold in whole or in part for any reason.

**ARTICLE V OFFICERS AND EXECUTIVE COMMITTEE**

**Section 1.**

The elected officers of the club shall be President, First Vice President-Programs, Second Vice President-Membership, Third Vice President-Legislation, Fourth Vice President-Campaign Activities/Awards, Secretary and Treasurer, and their Associates. Associates are non-voting members except in the absence of their counterparts.

**Section 2.**

The term of office for officers shall be one year from January 1 to December 31 following the election or appointment, or until their successors are elected. The President shall serve only two consecutive terms.

**Section 3. Duties of Officers**

The President shall preside at all meetings of the organization, the Executive Committee and the Board of Directors, shall appoint all chairmen of standing and special committees except the Nomination, PAC Distribution, Parliamentarian and those chairmen that are named in these bylaws. She shall serve ex officio as a member of all committees except the Nomination Committee and shall have general supervision of the work of the organization.

The First Vice President-Programs shall perform the duties of the President in the absence of the President. She shall plan an educational and informative program for each meeting and perform any other duties the President may designate.

The Second Vice President-Membership shall promote recruitment of new members. She shall send out dues notices to the current roster of membership. She shall prepare a yearbook of current membership information and provide a copy to all paid members. She shall perform any other duties that the President may designate.

The Third Vice President-Legislation shall secure information on pending legislation at the State and Federal levels for the purpose of educating the membership. She shall also perform any other duties the President may designate.

The Fourth Vice President-Campaign Activities/Awards shall collect and record all campaign hours earned by each member and associate member. She shall also monitor and apply for any and all awards available from TFRW and NFRW.

The Secretary shall keep a factual, unbiased and permanent record of the proceedings of all meetings of the club, shall carry on the correspondence of the club, shall have custody of all records thereof and shall perform any other duties the President may designate.

The Treasurer shall receive and be custodian of all funds of the club and shall pay all bills upon written authorization. The Treasurer shall keep an account of all monies received and disbursed by her and shall report in full at regular meetings as requested by the President. She shall keep a current roster of the club. In the event of the death of a member, she shall notify the Texas Federation of Republican Women to remove the name from all records. The Club Treasurer shall also serve as the PAC Treasurer.

The PAC treasurer shall be registered with Texas Ethics Commission and shall file all reports required by them in a timely manner.

**Section 4. Executive Committee**

The Executive Committee shall consist of the Elected Officers and the immediate Past President.

The Executive Committee shall meet to discuss pertinent business, draft recommendations and fill vacancies that may occur between elections of officers.

The Executive Committee shall not transact business without the vote of the club membership.

**ARTICLE VI BOARD OF DIRECTORS, STANDING, AND SPECIAL COMMITTEES**

**Section 1.**

The Board of Directors shall consist of the Executive Committee and Chairmen of Standing Committees.

**Section 2 Standing Committees shall be:**

Americanism, Bylaws, Caring for America, Chaplain, Historian, Hospitality, Literacy/MELP, Parliamentarian, Scholarship, Senior Citizens, Voter Registration, Ways and Means, and Communications.

**Section 3. Duties of Chairmen of Standing Committees**

The duties of Chairmen of Standing Committees shall include those set forth by TFRW and NFRW. All Chairmen of Standing Committees shall report to the club at regular meetings or as requested by the President.

**Section 4. Special Committees shall be:**

Finance, and Financial Review, and Special Committees as deemed necessary.

Members of the Finance Committee shall be the Incoming President, Treasurer and Ways and Means Chairman.

Members of the Finance Review Committee shall be three members or associate members appointed by the President at the November meeting in consultation with the Incoming President. This Committee shall meet in January following the close of the previous year on December 31.

Chairmen of Special Committees may be appointed by the President and/or the Executive Committee as deemed advisable and with the approval of the Club.

## **ARTICLE VII MEETINGS**

**Section 1.**

The regular meetings of this club shall be on the second Tuesday of each month unless otherwise ordered by the Board of Directors. There shall be at least five (5) stated meetings per year.

**Section 2.**

Meetings of the Board of Directors shall be held at such time and place as determined by the President. Special meetings shall be held at the call of the President, with a minimum 3-day notice. The purpose of the special meetings shall be stated in the call and no other business shall be transacted. The Executive Board shall have the authority to call emergency meetings of the club when necessary, with a minimum 3-day notice.

**Section 3.**

The Executive Committee shall meet, as necessary, between regular meetings of the club to discuss pertinent business. Special meetings of the Executive Committee may be called by the President or upon request by a majority of the members of the Committee, with a minimum 3-day notice. The purpose of the meeting shall be stated in the call and no other business shall be transacted.

## **ARTICLE VIII DUES**

**Section 1.**

The membership dues shall be payable December 31<sup>st</sup> and shall include TFRW and NFRW dues. Annual dues changes shall be sent to members 30 days prior to a vote and must be approved by two-thirds vote of the Primary members present at a general meeting. Members who have not paid their dues by March 1<sup>st</sup> shall be considered delinquent and not members in good standing.

**Section 2.**

This club shall pay the annual fee required to receive the educational material from NFRW

**Section 3.**

The fiscal year of the club shall be from January 1 to December 31.

**Section 4.**

Associate membership dues will be available.

**ARTICLE IX NOMINATIONS AND ELECTIONS**

**Section 1.**

A Nomination Committee of no fewer than three members shall be elected by the club at the August meeting. A slate of candidates is to be sent to all club members at least thirty (30) days before the November meeting. The Nomination Committee shall select a chairman from one of its own members and shall report on the nominee for each office after which there may be nominations from the floor.

**Section 2.**

Nominations from the floor may be made after prior consent of the nominee.

**Section 3.**

Elections shall be held at the November meeting of the club. Where there is only one candidate for an office, election may be by voice vote. If there is more than one nominee for any office, the vote shall be by secret ballot.

**ARTICLE X CONVENTIONS**

**Section 1.**

This club shall be represented at the TFRW Biennial State Convention in the fall of odd numbered years by one delegate and one alternate for each ten members or major fraction thereof. Delegates and alternates for the State Convention shall be elected by the June meeting of the club.

**Section 2.**

This club shall be represented at the NFRW Biennial National Convention by one delegate and one alternate. The Delegate and the Alternate to the National convention shall be elected by the June meeting of the club.

**ARTICLE XI QUORUM**

**Section 1.**

A quorum for a general meeting shall be twenty percent (20%) of the Primary members.

**Section 2.**

A quorum for a meeting of the Executive Committee shall be a majority of said Committee.

**Section 3.**

A quorum for a meeting of the Board of Directors shall be twenty percent (20%) of said Board.

**ARTICLE XII PARLIAMENTARY AUTHORITY**

*Roberts Rules of Order, Newly Revised* shall govern all proceedings except where inconsistent with the bylaws and provisions thereof.

**ARTICLE XIII BYLAWS REVISIONS**

These bylaws may be revised or amended by a two-thirds vote of the Primary members present and voting at any regular or special meeting of this club provided that copies of the proposed revisions or amendments have been distributed to the club members at least thirty (30) days prior to the meeting in which the vote will be taken.

#### **ARTICLE XIV DISBURSEMENT OF FUNDS TO CANDIDATES**

The Committee will consist of five members: Treasurer, Secretary, Campaign Activities Vice President and two at-large members elected at a general meeting in Primary Election Years once the Republican slate for Collin County is established. The President will serve as Ex Officio Member, and shall call the first meeting, at which time the Chairman will be elected by the committee members. The next newsletter will state when the disbursement hearing will occur.

#### **ARTICLE XV. DISSOLUTION**

Conner Harrington Republican Women's Club may be dissolved by a two-thirds vote at any meeting of the club, provided that notice of the dissolution has been submitted in writing at the previous meeting and has been sent by mail to all members of the local club. In the event of dissolution, the Executive Committee shall, after payment of all liabilities of CHRW, distribute any remaining assets to TFRW. None of the assets shall be distributed to any member or officer of CHRW. The right to use the name (Conner Harrington Republican Women) shall revert to TFRW.